



September 15, 2018

Dear Parents,

“CAP” is the 2018-2019 Signature Program of Alpha Kappa Alpha Sorority, Incorporated for high school juniors and seniors. Students in CAP (College Admissions Process) will mainly have an opportunity to learn how to effectively and efficiently navigate the college enrollment process, locate scholarships and other financial aid and gain help with ACT and SAT preparation. The program is **open to male and female students**. Alpha Kappa Alpha Sorority, Incorporated, Omicron Tau Omega Chapter is supporting and implementing this program in the North Houston area.

If you are interested in your child participating in this program for the 2018-2019 school year, please review and complete the attached **CAP Application and Parental Consent and Responsibility Form**. Completed application packets may be submitted in the following ways:

- Scanned and emailed to [cap.omicrontauomega@gmail.com](mailto:cap.omicrontauomega@gmail.com)
- Sent via U.S. postal to
  - CAP
  - c/o AKA Omicron Tau Omega Chapter
  - P.O. Box 1393
  - Spring, Texas 77383

*Completed application packets must be submitted no later than **October 1, 2018**. Notification of acceptance will occur by **October 12, 2018**. Students who have been accepted will be asked to attend a mandatory meeting with their parents on **October 20<sup>th</sup>** and another meeting on **November 12<sup>th</sup>** from 9a-12p at a minimum.*

If you have any questions, please feel free to contact Mrs. LaTonya Nealy at 832.228.1908 or Mrs. Jamelle Smith-Bass at 773.575.5063 after 5pm.

Sincerely,

*LaTonya C. Nealy & Jamelle Smith-Bass*

Co-Chairmen, CAP Program

Alpha Kappa Alpha Sorority, Incorporated

Omicron Tau Omega Chapter

CC: Mrs. Bonita Green Gambrell, President  
Alpha Kappa Alpha Sorority, Inc., Omicron Tau Omega Chapter  
Mrs. Tanisha C. Harrell, Vice President and Program Chair  
Alpha Kappa Alpha Sorority, Inc., Omicron Tau Omega Chapter